

**Poultney Board of Selectmen**  
**Meeting**  
**Monday, January 9<sup>th</sup>, 2012 - 6:30 P.M**  
**Poultney Town Hall**

**Agenda**

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 12/27/11
- 3) Public Comments and Concerns:
- 4) Road Report
  - FEMA Update
- 5) Town Manager's Report
  - Letters & Communications
  - Budget FY 2012
  - FY 2013
- 6) Transact Any Other Lawful Business:
  - Second Class Liquor & Tobacco License (Full Belly Deli & Beverage, LLC.)
  - Tax Appeal (Executive Session)
- 7) Board Orders
- 8) Adjourn

**Meeting Minutes**  
**Poultney Board of Selectmen**  
**Monday, January 9, 2012 - 6:30 PM**  
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Chairman Ed Lewis called the meeting to order. Other Selectmen present included: Tom Beatty, Marli Rupe, Frank Fressie and Jeff King. Others present included: Jonas Rosenthal, Town Manager; and Joe Blair, Road Foreman. Arriving at a later time in the meeting was Town Attorney Neal Vreeland, and Listers Carolyn Kinney and Mary Jo Teetor.

**Adoption of the Agenda:** Jeff King made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

**Approval of Minutes:** Jeff King made a motion to approve the minutes of 12/27/11. Tom Beatty seconded the motion. Motion carried.

**Public Comments and Concerns:** None at this time.

**Road Report:** The following was reported:

- 1) Approximately 5 miles of brush cutting has been completed.
- 2) The Road crew continues to ditch roads as long as the weather cooperates.
- 3) Rosenthal reported that FEMA officials have approved \$ 70,611 for the Ames Hollow Bridge (# 21) abutments. To date, no paperwork has been received for the Hampshire Hollow Bridge, the Saltis and Watkins Hill Road culvert projects.
- 4) Salt and sand usage is significantly down compared to last year at this time.

**Town Manager's Report:**

- 1) Copies of the Expenditure Reports through December 28<sup>th</sup>, 2011 were distributed for the Highway Department, General Government and the Fire Department.
- 2) Rosenthal distributed copies of the second draft of the General Government and Highway Budgets for FY 2013. Discussion followed. More information will follow at each Board meeting. Final adoption of the budgets will occur by January 30<sup>th</sup>, 2012.
- 3) Copies of an e-mail was received from the Secretary of State's Office regarding an Article for Warning for the purpose of returning the Planning Commission Board to appointment rather than elected. The question was raised at the request of Town Clerk, Pattie McCoy. Jeff King made a motion to place the item on the ballot. Frank Fressie seconded the motion. Motion carried.
- 4) Rosenthal reported that he met with David Gilderdale, Property Management Technician from the Agency of Transportation to review the old D & H Rail Trail and the one span opening and to discuss the 1975 Poultney Flood Report. This meeting comes as a result to the letter of October 28<sup>th</sup> regarding flooding issues in the Town and the abandoned D & H rail line (now the D & H Rail Trail) located off of Bentley Avenue. Marli Rupe joined the meeting to review available information compiled by the Poultney-Mettowee Natural Resources Conservation District (PMNRCD) regarding damage created to river banks from flooding in the vicinity of the Poultney River. The Town is seeking resources to study the impact on properties in the vicinity of the D & H Rail Trail by opening the closed span of the old bridge. Ms. Rupe offered some

resources of the PMNRCD towards the study. Mr. Gilderdale will review the information presented and will respond to the Town's request.

5) Copies of the 2012 Transportation Enhancement Grant Award letter, dated December 31<sup>st</sup>, 2011 were distributed. The Town was awarded \$ 230,000 to improve pedestrian facilities by the Green in East Poultney and Bridge # 2 over the Gorge. The letter also requested all Towns receiving awards acknowledge that it has the resources to provide the required local match and to send a letter of intent to the Agency of Transportation by February 1<sup>st</sup>, 2012. Discussion followed. Jeff King made a motion to send a letter of intent. Tom Beatty seconded the motion. Motion carried.

6) Copies of a letter from the Poultney-Mettowee Natural Resources Conservation District requesting its annual allocation and describing the services it provides to the community were distributed.

**Transact Any Other Lawful Business:** 1) Second Class Liquor & Tobacco Licenses for the Full Belly Deli & Beverage, L.L.C. was presented for review and approval. Discussion followed. Tom Beatty made a motion to approve and sign the applications. Jeff King seconded the motion. Motion carried.

2) Frank Fressie made a motion to enter into executive session at 7:30 P.M. to discuss pending litigation regarding a tax assessment appeal. Jeff King seconded the motion. Motion carried. Jeff King made a motion to exit executive session at 8:20 P.M. Tom Beatty seconded the motion. Motion carried. No action taken at this time.

**Board Orders:** Frank Fressie made a motion to approve and sign the Board Orders. Tom Beatty seconded the motion. Motion carried.

Marlie Rupe made a motion to adjourn the meeting. Tom Beatty seconded the motion. Motion carried. Meeting adjourned.

s/ Jonas Rosenthal